



RECOMMENDATION BY LIMPOPO REGIONAL BID ADJUDICATION COMMITTEE

Date:	08 February 2021	Bid / Quote no:	Bid No: SASSA: 34/20/ICT/LP
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ADJUDICATION OF THE REGIONAL BID EVALUATION COMMITTEE REPORT ON THE BID FOR THE SUPPLY AND DELIVERY OF UNIFIED COMMUNICATION STANDARD USER HEADSETS FOR SASSA LIMPOPO REGION

Name:	Capacity:	Not Recommended	Recommended	Referred Back	Signature
Mr. TA Rikhotso	Chairperson		✓		
Ms. MM Mamabolo	Deputy Chairperson		✓		
Mr. M van Heerden	Member				Recused
Ms. ME Maphothoma	Member				Not in Attendance
Mr. MJ Mabote	Member		✓		
Mr. MB Makgolane	Member		✓		
Mr Kutama ZN	Alternate Member				Apologies Tendered

Recommendation by the Regional Bid Adjudication Committee

Comments

The Regional Bid Adjudication Committee (RBAC) at its meeting held on 08 February 2021 considered the request by the Regional Bid Evaluation Committee to recommend the appointment of Mikateko Trading Enterprise at an amount of R2, 120, 652.90 for the supply and delivery of Unified Communication Standard User Headsets for SASSA Limpopo Region as per tender SASSA 34/20/ICT/LP


1. This request was previously referred back for the RBEC to consider issues identified by the RBAC at its meeting held on 04 February 2021
2. The RBAC satisfied itself that the RBEC has addressed the issues referred back to it
3. The RBEC report paragraph 5.3.1 should be corrected. The points scored by Mikateko Trading Enterprise for Functionality Criteria is 88 points and not 78 points. The 88 points are correctly reflected in the Members Technical Score sheet.
4. Mikateko Trading Enterprise to be requested to align the points scored in paragraph 6.1 of the Standard Bidding Document 6.1. The correct points for B-BBEE level 2 is 18 points and not 9 points as the bid is evaluated using the 80/20 preference point scoring model.

The RBAC resolved to support the recommendation of the RBEC and recommends that Mikateko Trading Enterprise be appointed for the supply and delivery of Unified Communication Standard User Headsets for SASSA Limpopo Region as per tender SASSA 34/20/ICT/LP at a cost of R2, 120, 652.90. This recommendation is subject to the RBEC attending to points 3 and 4 above.

The RBAC resolved to support the recommendation of the RBEC and recommends that Mikateko Trading Enterprise be appointed for the supply and delivery of Unified Communication Standard User Headsets for SASSA Limpopo Region as per tender SASSA 34/20/ICT/LP at a cost of R2, 120, 652.90.

Comments:

Approved / ~~Not Approved~~



Ms Z Mvelane
Regional Executive Manager

15 Feb 2021
Date

MEMO

To: Regional Bid Adjudication Committee (RBAC)

From: Regional Bid Evaluation Committee (RBEC)

Branch: Finance

Date: 5 February 2021

Subject: REQUEST THE REGIONAL BID ADJUDICATION COMMITTEE (RBAC) TO RECOMMEND THE SERVICE PROVIDER FOR THE SUPPLY AND DELIVERY OF UNIFIED COMMUNICATION STANDARD USER HEADSETS FOR SASSA LIMPOPO – SASSA: 34-20-ICT-LP.

Enquiry Ms Khalushi F - 015 291 7553

1. Purpose

To request the Regional Bid Adjudication Committee (RBAC) to recommend the service provider for the supply and delivery of unified communication standard user headsets for SASSA Limpopo – SASSA: 34-20-ICT-LP.

2. Background

SASSA currently deploys both Microsoft Skype for Business as well as Microsoft Teams within its current work environment

The Unified Communication Standard Headsets is meant to equip Users with the ability to, via the Skype/Teams Clients;

- Make and Receive Calls
- Participate within Skype/Teams meetings



*giving the right social grant, to the right person,
at the right time and place. SASSA*

South African Social Security Agency
Limpopo Region

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Request the Regional Bid Adjudication Committee (RBAC) to consider the recommended service provider for the supply and delivery of unified communication standard user headsets for SASSA Limpopo – SASSA: 34-20-ICT-LP.

With a workforce that often rotates between being Office Based to working at Mobile Sites, there is a requirement to ensure that the headset is comfortable, easy to transport, light-weight, durable and permit for the best sound quality without losing situational awareness of one's surroundings.

Being mobile means that the majority of our users are equipped with Laptops however, the Standard Headset should be adaptable for use with Desktops as well, thus ensuring a Standard User Experience irrespective of the platform the Headset is connected to.

2.1 As a result the Region advertised (SASSA 34/20/ICT/LP) on the 4th December 2020 Government Tender Bulletin with a closing date of 18th December 2020.

No briefing session was conducted due to covid19 regulations (Annexure A- Advert).

2.2 On the closing date of the bid twenty eight (28) bid documents were received and registered in the SCM 6 and Bid Register.

2.3 List of bids received:

No	Bidder Name	Total Bid Price
1.	Tebo Thato Logistics and Projects	R1 327 500.00
2.	Inoella Holdings	R698 495.33
3.	Nthirisano Technologies	R1 546 134.75
4.	PFB generic (Pty) Ltd	R2 581 425.00
5.	Siraha Group	R595 125.00
6.	Innovo Networks	R1 655 896.50
7.	Enabling ICT Solutions	R822 969.00
8.	Neo Technologies	R450 900.00
9.	Burika ICT Solutions	R2 548 157.89
10.	Least Cost Communications Callsave	R1 190 250.00
11.	Masepho's Trading	R2 430 000.00
12.	Madibana IT Solutions & Cabling	R1 914 543.00
13.	Masheleni Trading & Projects	R998 619.75
14.	Fine Prospects	R646 638.00
15.	Northern Telecom Enterprises	R789 118.13
16.	Dibeshu IT Solutions & Stationery	R2 392 920.00

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17.	MSH Trading Enterprise	R2 198 655,00
18.	Mikateko Trading Enterprise	R2 120 652.90
19.	Mphroll	R337 500.00
20.	Thalema Trading Enterprise	R2 277 000.00
21.	Deteem Supply and Projects	R2 587 500.00
22.	Trenic Technologies	R826 965.00
23.	Perrizin Homes	R1 370 340.00
24.	Mazaxa Construction & Projects	R2 197 125.00
25.	Singh Is King Entertainment	R2 198 081.25
26.	Makosha Construction & projects	R2 370 150.00
27.	Mixo Development Projects	R2 338 875.00
28.	Audio Visual Centre	No bid amount

3. Discussion and Motivation

3.1 Regional Bid Evaluation Committee (RBEC) was appointed to evaluate the bids.

The committee was constituted as follows:

Name	Position/Unit/Region	Role
Mr Van Heerden M.	Infrastructure Manager: ICT	Chairperson
Mr Mothapo N.F.	LAN Administration	Member
Ms Ramala R.	Network Technician	Member
Ms Putuka M.C.	Assistant Manager: SCM	Member

3.2. Ms Khalushi F. from Supply Chain Management was the Secretariat of the RBEC.

3.3. The Regional Bid Evaluation Committee convened on the following dates to conduct the evaluation (SASSA: 34-20-ICT-LP);

- 22nd January 2021 and 25th January 2021. The Regional Bid Evaluation Committee convened again on the 5th February 2021 to evaluate the Recommendations of the Regional Bid Adjudication Committee..

Request the Regional Bid Adjudication Committee (RBAC) to consider the recommended service provider for the supply and delivery of unified communication standard user headsets for SASSA Limpopo – SASSA: 34-20-ICT-LP.

(See Annexure B for Minutes for all scheduled meetings where discussions and resolutions were passed.)

4. The Bid had special conditions stipulated in the Terms of Reference as follow:

Bidders to attach proof of Compatibility with Microsoft Teams and Skype for Business.

Bids that failed to comply with the above special condition were disqualified and were not considered for further evaluation.

4.1.2 List of Bids disqualified on Special Conditions (Annexure – C).

No	Bidders Name	Proof of Compatibility with Microsoft Teams and Skype
1.	Tebo Thato Logistics and Projects	No- support Skype for business only
2.	Inoella Holdings	No- support Skype for business only
3.	Nthirisano Technologies	No- proof attached for Microsoft Lync, No proof attached for Microsoft Teams or Microsoft Skype for Business
4.	PFB generic (Pty) Ltd	No- support Skype for business only
5.	Siraha Group	No- support Skype for business only
6.	Innovo Networks	No- only support Microsoft teams
7.	Enabling ICT Solutions	No- support Microsoft teams only
8.	Masepho's Trading	No- no proof attached
9.	Madibana IT Solutions & Cabling	No- no proof attached
10.	Masheleni Trading & Projects	No- no proof attached
11.	Fine Prospects	No- no proof attached
12.	Dibeshu IT Solutions & Stationery	No- proof attached for Microsoft Lync, No proof attached for Microsoft Teams or Microsoft Skype for Business
13.	MSH Trading Enterprise	No- no proof attached
14.	Mphroll	No- no proof attached

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15.	Thalema Trading Enterprise	No- support Microsoft Teams only
16.	Deleem Supply and Projects	No- no proof attached
17.	Trenic Technologies	No- two quotes provided, one have proof of teams and the other one for different have proof of Skype for business only.
18.	Perrizin Homes	No- no proof attached
19.	Mazaxa Construction & Projects	No- no proof attached
20.	Makosha Construction & projects	No- support Skype for business only
21.	Mixo Development Projects	No- no proof attached
22.	Audio Visual Centre	No- no proof attached

4.1.3 The following six (6) bids complied with special condition of contract:

No	Bidders Name
1.	Neo Technologies
2.	Burika ICT Solutions
3.	Callsave Least Cost Communications
4.	Northern Telecom Enterprises
5.	Singh is King Entertainment
6.	Mikateko Trading Enterprise

5. Evaluation Phases

The table below outlines the three (3) phases of evaluation criteria:

No.	Criteria	Phases
1.	Phase 1	Administrative Compliance
2.	Phase 2	Functionality Criteria
3.	Phase 3	Price and Preference

5.1. Phase One – Administrative Compliance

Phase One - Administrative Compliance
<ol style="list-style-type: none"> 1. Valid and Current Central Supplier Database (CSD) Report (Tax compliant) 2. Tax Compliance Status Pin

Request the Regional Bid Adjudication Committee (RBAC) to consider the recommended service provider for the supply and delivery of unified communication standard user headsets for SASSA Limpopo – SASSA: 34-20-ICT-LP.

3. Certified ID Copies for all Company Directors
 4. Submission of fully completed and signed SBD forms in response to the requirements outlined in the tender document is compulsory.
- All certified copies must not be certified for a period older than three months.
Failure to comply with the above criteria will invalidate your bid.

During this phase, bids will be reviewed to determine compliance with all standard-bidding documents and a duly authorized representative must sign such documents. Bidders who failed to meet the above criteria were disqualified.

5.1.1 Administratively Non-Responsive bids (Annexure - D)

No.	Bidder(s) Name	Reason
1.	Singh is King Entertainment	Copy of a certified ID copy

5.1.2. Administratively Responsive bids

The following bids were administratively responsive:

No	Bidders Name
1.	Neo Technologies
2.	Burika ICT Solutions
3.	Callsave Least Cost Communications
4.	Northern Telecom Enterproses

5.2 Phase Two – Functionality Criteria

Bids had to score a minimum of 70 points on Phase two in order to be subjected to further evaluation. Those who scored less than 70 points failed to advance to the next phase. The functional elements tabled below were used to evaluate bids on functionality criteria as outlined in the Bid document.

NO	Functionality Criteria	WEIGHTING
1	<ul style="list-style-type: none"> • Experience in the supply and delivery of large orders <p>Attach a reference from previous of current clients .The letter/s should be signed by an official at managerial level or above. Financial Score of projects will be allocated values as follows:</p> <p>(i) No reference letter attached =1 point (ii) 1 to 2 million = 2 points</p>	60

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	(iii) Above 2 to 3 million = 3 points (iv) Above 3 to 4 million = 4 points (v) Above 5 million = 5 points	
2	<ul style="list-style-type: none"> Proof of business address (locality) Attach proof of business physical address activity: <ul style="list-style-type: none"> (i) Principal business physical address activity not attached or outside the Limpopo Province = 1 point (ii) Principal business physical address activity within Limpopo = 5 points 	40
		100

5.2.1. Bid(s) which failed to score a minimum of 70 out of 100 (Annexure – E)

No	Bidders Name	Technical Points	Reasons for disqualification
1.	Neo Technologies	20	Scored low on references letters. No value above 1 Million. Scored low on locality. No proof of residence attached.
2.	Callsave Least Cost Communications	44	Scored low on locality. No proof of residence attached.
3.	Northern Telecom Enterprises	44	Scored low on locality. No proof of residence attached.

5.2.2. Bids which scored a minimum of 70 out of 100 points

No	Bidders Name	Technical Points
1.	Burika ICT Solutions	100
2.	Mikateko Trading Enterprise	78

5.3. Phase Three - Price and Preference (Annexure F)

Phase Three-Price and Preference	100
Price	80
BBBEE Status level of contribution	20

Request the Regional Bid Adjudication Committee (RBAC) to consider the recommended service provider for the supply and delivery of unified communication standard user headsets for SASSA Limpopo – SASSA: 34-20-ICT-LP.

5.3.1. The RBEC requested in writing that Burika ICT Solutions correct their SBD 6.1 to reflect 18 points and not 9 points for level 2 BBEE. The letter was sent to the bidder and was signed by the Senior Manager: SCM as per the SCM Delegations. BURIKA ICT Solutions did respond to the matter and provided correction as requested.

No.	Name of bidders	Price	B-BBEE Level	Points for B-BBEE Contribution	Points for Price	Total Points Combined
1.	Burika ICT Solutions	R 2 548 157.89	2	18	63.87	81.87
2.	Mikateko Trading Enterprise	R 2 120 652.90	2	18	80	98

6. Financial Implications

This bid was budgeted at R 2 700 000. The recommended bidder is bidding at R 2 120 652.90. This amount is available from the reprioritised funding from the region.

7. Recommendations by Regional Bid Evaluation Committee

It is recommended that the RBAC considers the recommendations made by the RBEC to recommend Mikateko Trading Enterprise for the supply and delivery of unified communication standard user headsets for South African Social Security Agency Limpopo – SASSA: 34-20-ICT-LP at an amount of R2 120 652.90.

7.1 Supplier (CSD) Status Report was checked against the recommended bidder:

Business Status	Active
Income Tax Status	Compliant Tax Status verified

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VAT Vendor	Yes
Restricted	No
Government Employee	No

7.2 Regional Bid Evaluation Committee members' signatures

Name	Recommended (yes/no)	Signature	Date
Mr Mothapo N.F.	✓		05/02/2021
Ms Ramala R.	✓		05/02/2021
Ms Putuka M.C.	✓		05/02/2021

Mr van Heerden M:

Date: 05/02/2021

Chairperson: Regional Bid Evaluations Committee